The Responsibilities

Internal Quality Assurance Cell
Principal - Chairperson
Dr. Kanwaldeep, Coordinator and Dean Academics
Justice (Retd) Sh. N.K. Sud, Chairman Local Committee
Mr. Surendra Seth, Nominee from Local Society & Local Committee
Mrs. Ramanpreet, Alumni & Director, Shamsheer Communications
Ms. Beenu Rajput, Beenu Rajput Films
Dr. H.S. Bhalla, Expert from Academia
Mr. Shital Vij, Shital Fibres and Member LC
Mr. Ajay Goswami, Nimble Technocrats and member LC
Mrs. Rachna Puri, Alumni
Mr. Sukhdev Singh, MD, AGI Infrastrcuture Ltd.
Mrs. Sudarshan Kang, Dean Sports
Mrs. Navroop, Dean Youth Welfare
Mrs. Mamta, Dean Publications
Dr. Seema Marwaha, Dean Hospitality
Dr. Ekta Khosla,Dean Examinations
Dr. Ramnita Saini Sharda, Dean Innovations
Mrs. Kuljeet Kaur, Dean Holistic Development
Dr. Ashmeen Kaur, Dean Discipline
Dr. Sangeeta Arora, Dean Curriculum Coordination
Miss Shama Sharma, Dean Campus Aesthetics
Mrs. Veena Arora, Dean Outreach Programmes
Miss Shallu Batra, Dean Students Support Services
Mrs. Urvashi Mishra, Dean Student Council
Mrs. Rama Sharma, PRO
Mr. Amarjit Khanna, Office Supdt.
Mr. Raman Behl, Supdt. Gen.
Mr. Pankaj Jyoti, Supdt. A/c
Mr. Lakhwinder Singh, Supdt. Hostel
UG Head Girl
PG Head Girl
Hostel Head Girl

Advisory Committee
Principal - Chairperson
Mrs. Sudarshan Kang, Dean Sports
Dr. Kanwaldeep, Dean Academics
Mrs. Navroop, Dean Youth Welfare
Mrs. Mamta, Dean Publications
Dr. Seema Marwaha, Dean Hospitality
Dr. Ekta Khosla,Dean Examinations
Dr. Ramnita Saini Sharda, Dean Innovations
Mrs. Kuljeet Kaur, Dean Holistic Development
Dr. Ashmeen Kaur, Dean Discipline
Dr. Sangeeta Arora, Dean Curriculum Coordination
Miss Shama Sharma, Dean Campus Aesthetics
Mrs. Veena Arora, Dean Outreach Programmes
Miss Shallu Batra, Dean Students Support Services
Mrs. Urvashi, Dean Student Council
Mrs. Rama Sharma, PRO
Mr. Gullagong, Placement Officer
Dr. Seema Marwaha, Admission Coordinator
Mrs. Saloni Sharma, NCC Incharge
Staff Secretary
Joint Staff Secretary
Coordinator Resident Scholars
Medical Officer
Mr. Amarjit Khanna, Office Supdt.
Mr. Raman Behl, Supdt. Gen.
Mr. Pankaj Jyoti, Supdt. A/c
Mr. Lakhwinder Singh, Supdt. Hostel

College Academic Council
Principal - Chairperson
Dr. Kanwaldeep, Dean Academics
All Heads of the departments

Faculty Council
Principal - Chairperson
All Faculty Members (Permanent, Contractual and Adhoc)

Faculty and Staff Council
Principal - Chairperson
All Teaching Faculty and Non-Teaching Staff
Two Representatives of Supporting Staff

Discipline Committee
Mrs. Neety Sood, Advisor
Dr. Ashmeen Kaur, Dean
Mrs. Meenu Kohli, Co-Dean
Mrs. Gagandeep, Co-Dean

Student Council
Mrs. Urvashi Mishra, Dean
Mr. Ravinder Mohan Jindal, Co Dean

Student Support Services (Scholarships & Concession)
Miss Shallu Batra, Dean

Leave Sanction Committee
Leave upto 3 days - UG classes, Teacher Incharge of Gen. Pbi./Gen. Eng. Section will sanction the leave.

PG Clases	Respective Heads of Depts.
Medical & Other	College Doctor

Leave upto 15 days
Extra Ordinary Leave for marriage
Mrs. Kranti Wadhwa & Mrs. Kuljeet Kaur

Examination Leave	Mrs. Deepshikha and Mrs. Kajal Puri
Any other leave	Dr. Kanwaldeep and Mrs. Nita Malik

Grievances Redressal Cell
Principal - Chairperson
Mrs. Navroop

Anti Sexual Harassment Cell
Principal - Chairperson
Dr. Ramnita Saini Sharda

Transportation Committee
Dr. Rajiv Kumar
Mr. Lakhwinder Singh

Canteen & Mess Committee
Dr. Seema Marwaha, Dean Hospitality

Career Advancement Centre
Mr. Gullagong, Overall Coordinator
Miss Shallu Batra (UGC Classes)
Mrs. Saloni Sharma (Incharge Remedial Coaching Classes)
Dr. Seema Khanna (CA, CPT, Coaching in Entry in Service)
Dr. Anjana Bhatia, Short term courses

Earn while you learn Scheme
Dr. Ekta Khosla

Department of NSS
a) Unit I Mrs. Veena Arora
b) Unit II Dr. Anjana Bhatia

Red Ribbon Society
Mrs. Kuljeet Kaur Athwal

Department of Military Services (NCC)
Mrs. Saloni Sharma, Incharge
Dr. Rajiv Sharma, Incharge Army Wing
Mrs. Purnima, Incharge Airwing
Miss Sonia Mahendru (Care Taker)

Examination Committee
Dr. Ekta Khosla, Dean
Mrs. Deepshikha, Co-Dean
Mrs. Kajal Puri, Co-Dean

Grievance Redressal in Exams
Dean Academics
Dean Examinations
Dean Discipline
Coordinator Resident Scholars
UG and PG Head Girls
Hostel Head Girl

Student Guidance and Career Counselling Cell
Dr. Seema Khanna

Mentoring and Counselling Cell
Dr. Ashmeen Kaur
Mrs. Kranti Wadhwa

Equal Opportunity Cell
Mr. Prem Sagar, Coordinator
Dr. Ashmeen Kaur

Red Cross Society
Mrs. Deepshikha
College Doctor

Vedic Adhyayan, Moral Education and Weekly Havan Yajna Committee
Mrs. Sunita Dhawan

Youth Welfare Committee
Mrs. Navroop, Dean
Mrs. Meenu Kundra, Co Dean
Miss Shama Sharma, Coordinator Youth Festival

College Publications
Mrs. Mamta, Dean
Mrs. Kranti Wadhawa, Co-Dean

Heritage Committee
Mrs. Kawaljit

Alumnae Association
Mrs. Binoo Gupta

Holistic Development
Mrs. Kuljit Kaur

HMV News
Dr. Nitika
Mrs. Ritu Bajaj
Mr. Neeraj Aggarwal
Mrs. Lovleen Kaur

Identity Card Incharge
Mr. Pardeep Mehta

Publicity
Mrs. Rama Sharma

Excursion Tour Committee
Mrs. Navroop
Dr. Ekta Khosla
Dr. Ramnita Saini Sharda

Time Table Committee
Dr. Sangeeta Arora, Dean

Change of Faculty and Subject
Mrs. Kranti Wadhwa, Arts
Mrs. Saloni Sharma, Science
Mrs. Meenu Kohli, Commerce
Miss Shama Sharma, BD, BMM, BFA, FD
Mr. Gurmeet Singh, Comp.Sc.

Placement Cell
Mr. Gullagong

Library Advisory Committee
Principal
Librarian
All HOD's

Cell for Women Studies and Gender Sensitization
Dr. Ramnita Saini Sharda

College Website
Dr. Ramnita Saini Sharda

Feed Back Committee
Miss Shallu Batra

e-Learning Resources
Dr. Kanwaldeep, Dean Academics
Mr. Jagjit Bhatia

Parent Teacher Association
Dr. Ashmeen Kaur

Innovative Practices
Dr. Ramnita Saini Sharda, Dean
Dr. Anjana Bhatia, Co-Dean

Hobby Classes/Finishing Schools
Dr. Anjana Bhatia

Research Promotion Cell
Dr. Kanwaldeep, Dean Academics

Incubation Cell
Dr. Ramnita Saini Sharda, Dean Innovations
Dr. Anjana Bhatia, Co Dean Innovations

Unnat Bharat Abhiyan
Dr. Ramnita Saini Sharda (Nodal Officer)

Swachhata Internship Programme
Dr. Anjana Bhatia (Nodal Officer)